

Wastewater Licenses Recertification

All wastewater licenses require recertification annually. Invoices are mailed to current license holders thirty days before the license expires. The procedure for recertification is as follows:

Designated Representatives

Designated Representative licenses expire on December 31 of each year. The Department provides the required recertification classes within two months prior to this date. The classes are held in around the state for the convenience of the license holder and training certificates are provided to all attendees. The licensee mails the training certificate, the \$100 license fee, and the invoice to the address provided on the invoice.

Septic System Installers

Septic System Installers licenses expire on December 31 of each year. The Department mails a training CD to all current license holders at the same time the invoices are sent. The licensee uses the CD for training, completes the test on the CD, and prints a certificate of training when prompted. The training certificate, the \$100 license fee, and the invoice are mailed to the address provided on the invoice.

Onsite Maintenance Providers

Onsite Maintenance Provider licenses expire on December 31 of each year. The Department mails a training CD to all current license holders at the same time the invoices are sent. The licensee uses the CD for training, completes the test on the CD, and prints a certificate of training when prompted. The training certificate, the \$100 license fee, and the invoice are mailed to the address provided on the invoice.

Septic Tank Manufacturers

Septic Tank Manufacturer licenses expire on June 31 of each year. Each manufacturing operation is inspected by an agent of the Department prior to this date. The licensee mails the \$100 license fee along with the invoice to the address provided on the invoice.

Septic Tank Cleaners

Septic Tank Cleaners licenses expire on June 31 of each year. Each land application site and each cleaner vehicle is inspected by an agent of the Department prior to this date. The licensee mails the vehicle inspection reports, copies of all disposal agreements, and the \$25 license fee for each vehicle along with the invoice to the address provided on the invoice.